

## **Rutgers University Department of Food Science**

### **Criteria for the Appointment and Reappointment of Teaching Assistants (TAs) and graduate student Part Time Lecturers (gsPTLs)**

Criteria of major importance for the appointment of TAs and gsPTLs:

- A firm grasp of the material covered in the course to which they are assigned
- The ability to communicate effectively
- Satisfactory grade point averages and graduate record examination scores
- Good organization skills

Criteria of major importance for the reappointment of TAs and gsPTLs:

- Outstanding performance in assigned teaching assistant duties, including course evaluations
- Development of, and improvement in teaching skills
- Satisfactory performance in their course of study (e.g. GPA, research progress etc.)

### **Procedure for selection of TAs and gsPTLs**

- One departmental TA is typically reserved for the second year of the student who has been awarded an excellence fellowship during their first year of graduate studies.
- The department chair in the graduate program director determine appropriate candidates, and make a final decision in consultation with the faculty member teaching the course in question.
- Special consideration is given for students already serving in a particular role for a given course, as the first year learning curve is often quite significant, and a student with one or more years experience may be particularly valuable.
- Students new to a teaching role are expected to work closely with the departing student to ensure effective transfer of experience.
- Supervising faculty members are responsible to assist TAs and gsPTLs in the development of the skills required for effective instruction.

### **Food science courses and the personnel typically assigned to them**

11:400:202	Principles of Food Science Laboratory	TA
11:400:301	Food Processing Technologies	gsPTL
11:400:302	Food Process Engineering	TA
11:400:304	Food Analysis	TA
11:400:405	Sensory Evaluation of Foods	gsPTL
11:400:411	Food Chemistry	gsPTL
11:400:412	Food Product Development	TA
11:400:424	Food Microbiology Laboratory	gsPTL