

**SCHOOL OF ENVIRONMENTAL AND BIOLOGICAL SCIENCES
VISITING - PROFESSOR/SCHOLAR APPOINTMENT INITIATION FORM**

Visiting Professor **Visiting Scholar** **Short-Term Scholar**
(maximum stay – five years) *(maximum stay – six months)*

Name of Visitor (Male or Female)

Current Mailing Address

Department Name/Faculty Supervisor

Effective Appointment Term

to

PhD **Masters**

US Citizen **Other**

If Other, Indicate Visa Status

New J-1 **J-1 Extension**

Indicate J-1 Expiration Date

*Monthly Proof of Funding for Visiting Professors / Visiting Scholars / Short Term Scholars - \$2500 USD.
These are RU's minimum requirements. Additional monies are necessary for Spouse and Dependents.*

Source to Fund Visit

Amount per Month

of Months

Source to Fund Visit

Amount per Month

of Months

Nature of Visit

Preparer

Date

and/or

Chair/Faculty Supervisor Date

Email Form to SEBS-HR:
Business Office for Grant Accounts:
Budget Office for State Accounts:

Teresa Pergher
Rachele Sylvan
Regina Williams